

BETHLEHEM CITY COUNCIL MEETING  
10 East Church Street – Town Hall  
Bethlehem, Pennsylvania  
Tuesday, December 20, 2016 – 7:00 PM

INVOCATION

Bishop Hopeton Clennon, Senior Pastor, Central Moravian Church, offered the invocation which was followed by the pledge to the flag.

PLEDGE TO THE FLAG

1. ROLL CALL

President Reynolds called the meeting to order. Present were Bryan G. Callahan, Michael G. Colón, Eric R. Evans, Shawn M. Martell, Olga Negrón-Dipini, Adam Waldron and J. William Reynolds, 7.

2. APPROVAL OF MINUTES

The Minutes of December 6, 2016 were approved.

3. PUBLIC COMMENT (on any subject not being voted on this evening - 5 minute time limit)

*New Fire Chief/Ethics Committee*

Alan Hoppey, 1303 Beverly Avenue thanked Mayor Donchez for his recommendation for Warren Achey to serve as the next Fire Chief and expressed he will be an asset to the City. He remarked Assistant Chief Achey is very well educated and very dedicated to the Fire Department. He would also like to thank Councilwoman Olga Negrón-Dipini and Councilman Michael G. Colón for organizing a seminar last month on ethics. Mr. Hoppey advised that this seminar was very educational and informational. He always thought that back in the 1970's that the City had some type of ethics committee set up but he found out that was not the case. He noted, if this does come up he hopes that Council supports it. Mr. Hoppey thanked Council and wished everyone a Merry Christmas.

*Dangerous Intersections/Traffic Lights/Pedestrian Crossings*

Stephen Antalics, 737 Ridge Street informed what he has to say concerns the physical welfare of our citizens. Someone approached him and asked him to say that they were almost struck crossing a street when the pedestrian light said they had the right-of-way. Mr. Antalics emphasized that this happened at the Five Points intersection. They also said that someone they knew was killed at that same intersection crossing with the right-of-way because the pedestrian light was white. Mr. Antalics commented that he observed at the bottom of Hayes Street, coming into Daly Avenue, there is a Greenway crossing and he has observed people jumping out of the way so they are not hit by a car when the pedestrian had the right-of-way. Mr. Antalics brought this issue up with Police Chief Mark DiLuzio and he was in complete agreement. He remarked

people do not care, and speed when the white light is on. There have been many incidents with pedestrians being struck. The Police Chief pointed out he would like to patrol that but does not have the manpower to be able to observe bad intersections because there are other problems to deal with and budget constraints. Mr. Antalics advised when he lived in Radnor Township they had a very simple solution and it would work here. When the pedestrian light turns white all traffic lights turn red. When all traffic lights are red you can cross an intersection at a diagonal manner saving time and cutting down the time you need to keep the red lights activated. Mr. Antalics asked if anyone in the room has a problem with that idea. He highlighted if Bethlehem had this in effect we would have fewer injuries and a few more live people. Mr. Antalics urged whichever Committee this would fall under to put that on the agenda because he thinks that idea would be totally supported by the Police Chief. He is concerned with public welfare.

4. PUBLIC COMMENT (on Ordinances and Resolutions to be voted on this evening - 5 Minute Time Limit)

None.

5. OLD BUSINESS

- A. Members of Council
- B. Tabled Items
- C. Unfinished Business

6. COMMUNICATIONS

A. *Human Resources Director – Recommendation for Award – Preferred EAP*

The Clerk read a memorandum dated December 7, 2016 from Michelle Cichocki, Director of Human Resources recommending a contract with Preferred EAP for Employee Assistance Program Services. The term of the contract is January 1, 2017 through December 31, 2017. The fee for the contract is \$14,112.

President Reynolds stated Resolution 10 A is on the agenda.

B. *Director of Public Works – Recommendation for Award – Benchmark Civil Engineering*

The Clerk read a memorandum dated December 13, 2016 from Michael Alkhal, Director of Public Works recommending a contract with Benchmark Civil Engineering Services, Inc. for the design of traffic signal upgrades at the intersections of Broad Street and Center Street and at Broad Street and Linden Street. The estimated completion date is December 31, 2017. The fee for the contract is \$21,404.

President Reynolds stated Resolution 10 B is on the agenda.

C. *City Solicitor – Use Permit Agreement for Public Property - ArtsQuest – Musikfest 2017, 2018, 2019*

The Clerk read a memorandum dated December 14, 2016 from William P. Leeson, Esq., City Solicitor to which was attached a proposed Resolution and Associated Use Permit Agreements between ArtsQuest and the City for the use of streets and various City properties for Musikfest 2017, Musikfest 2018 and Musikfest 2019.

President Reynolds ask if this would be something Council would like to have a separate Committee of the Whole meeting about, or if the changes are something we can discuss at a regular Council Meeting.

Mr. Martell does not think we need to necessarily have a separate meeting on this. We did have an extensive meeting on ArtsQuest at a Community Development Committee meeting in May. He feels we can handle it here with full Council.

Mr. Evans agrees and without any substantial changes he believes that it would be most suitable to take care of this at a full Council Meeting.

President Reynolds emphasized with that being the case this will be listed on the January 3 agenda.

D. *Legal Assistant – Records Destruction – Purchasing Bureau*

The Clerk read a memorandum dated December 15, 2016 from Erin P. Hefferan, Legal Assistant requesting Council to consider a Resolution for the Destruction of Records from the Purchasing Bureau listed on the attached exhibit. Ms. Hefferan has reviewed the Municipal Records Retention Act and the records fall within categories where destruction is permitted.

President Reynolds stated the Resolution can be listed on the January 3 agenda.

E. *City Solicitor – Recommendation for Award – John J. Gallagher, Esq.*

The Clerk read a memorandum dated December 13, 2016 from City Solicitor William P. Leeson, Esq. recommending a contract with John J. Gallagher, Esq. for representation of all matters before the Pennsylvania Public Utility Commission, plus other services necessary and incidental to negotiating, preparing and securing inter-municipal and developer agreements for the supplying of water service. The term of the contract is January 1, 2017 to December 31, 2017. The renewal term option is for up to one additional one year term at a rate to be mutually agreed upon by the parties. The fee for the contract is \$110,000 plus overhead expenses.

President Reynolds stated Resolution 10 C is on the agenda.

F. *Director of Public Works – Recommendation for Award – Carroll Engineering Corporation*

The Clerk read a memorandum dated December 16, 2016 from Michael Alkhal, Director

of Public Works recommending a contract with Carroll Engineering Corporation for consulting engineering services for the replacement of the pedestrian bridge crossing the Monocacy Creek in Johnston Park. The term of the contract is seven months from the Notice to Proceed. The fee for the contract is \$79,167.

President Reynolds stated Resolution 10 H is on the agenda.

7. REPORTS

A. *President of Council*

1. *Councilmanic Appointment – Olga Negrón-Dipini – Library Board*

President Reynolds reappointed Olga Negrón-Dipini to membership on the Bethlehem Area Public Library Board effective until January, 2020. Mr. Martell and Mr. Callahan sponsored Resolution 2016-232 to confirm the reappointment.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. The Resolution passed.

2. *Councilmanic Appointment – Marie Sterlein – Library Board*

President Reynolds reappointed Marie Sterlein to membership on the Bethlehem Area Public Library Board effective until January 2020. Mr. Martell and Ms. Negrón-Dipini sponsored Resolution 2016-233 to confirm the reappointment.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. The Resolution passed.

3. *Councilmanic Appointment – Jane Gill – Library Board*

President Reynolds reappointed Jane Gill to membership on the Bethlehem Area Public Library Board effective until January 2020. Mr. Martell and Ms. Negrón-Dipini sponsored Resolution 2016-234 to confirm the reappointment.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. The Resolution passed.

B. *Mayor*

*New Fire Chief/Bethlehem UNESCO World Heritage Site Nomination*

Mayor Donchez affirmed he will be submitting Assistant Chief Warren Achey's name for the Fire Chief position to City Council for approval at the January 3 meeting. He remarked he has big shoes to fill, but he will be an outstanding Fire Chief.

Mayor Donchez mentioned an exciting announcement was made for the City with the National Historic Landmark District. Historic Moravian Bethlehem was placed on a U. S. tentative list for nomination as a United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage site of which the only one in Pennsylvania is Independence Hall in Philadelphia. Mayor Donchez related that we will find out in the course of the next two years if Bethlehem is selected, but it is a great opportunity and great for tourism and the City. Mayor Donchez thanked President Reynolds and City Council Members for a very productive 2016. He added that we worked very well together with a great partnership, and we want to continue that moving forward in 2017. Mayor Donchez wished everyone a Merry Christmas.

8. ORDINANCES FOR FINAL READING

A. *Bill No. 35 – 2016 – Adopting the 2017 General Fund Budget*

The Clerk read Bill No. 35 – 2016 – Adopting the 2017 General Fund Budget, on Final Reading.

The Clerk read the amendment to Bill No. 35, as follows:

SECTION 1. which reads as follows:

SECTION 2. Appropriations in the sum of Seventy Four Million, Fifty-Five Thousand (\$74,055,000) Dollars are hereby made from the General Fund as follows:

To the Council:

Personal Services	\$ 234,958
Materials and Supplies	0
Purchase of Services	[61,485]
Equipment	<u>0</u>
TOTAL	[\$ 296,443]

To the Controller:

Personal Services	[\$ 195,277]
Materials and Supplies	600
Purchase of Services	4,000
Equipment	<u>0</u>
TOTAL	[\$ 199,877]

To the Department of Public Works:

Personal Services	\$ 5,790,443
Materials and Supplies	381,344

Purchase of Services	[ 3,249,862]
Equipment	<u>163,833</u>
TOTAL	[\$ 9,585,482]
To General and Civic Expenses:	
Office Supplies, Postage, Equipment Maintenance, Communications, Continuous Improvement	\$ 240,300
Medical Insurance, Social Security, Unemployment Comp., Workers Comp., Pensions, Accumulated Sick Leave, Heart and Lung Act, Defined Contribution Plan Match, Life and Disability insurance, Vacancy Factor	\$18,754,880
Landfill Transfer	\$ 879,815
Refunds and Prior Year's Encumbrances	[\$ 24,000]
Professional Services Expenses, Department Contracts, Trust Payments, City Insurance Package,	[\$ 953,000]
Memorial Day Decorations, Fourth of July Celebration, Halloween Parade, Music Fund	\$ 72,900
U.S. Conference of Mayors	\$ 5,269
PA League of Cities Dues, Fine Arts Commission, Downtown Initiative	[\$ 84,800]
Library	\$ 1,315,934
Debt Service	<u>\$ 5,815,200</u>
TOTAL	[\$28,146,098]

Shall be amended to read as follows:

SECTION 2. Appropriations in the sum of Seventy Four Million, Fifty-Five Thousand (\$74,055,000) Dollars are hereby made from the General Fund as follows:

To the Council:

Personal Services	\$ 234,958
Materials and Supplies	0
Purchase of Services	<b>60,485</b>
Equipment	<u>0</u>
TOTAL	<b>\$ 295,443</b>

To the Controller:

Personal Services	<b>\$ 198,777</b>
Materials and Supplies	600
Purchase of Services	4,000
Equipment	<u>0</u>
TOTAL	<b>\$ 203,377</b>

To the Department of Public Works:

Personal Services	\$5,790,443
Materials and Supplies	381,344
Purchase of Services	<b>3,245,862</b>
Equipment	<u>163,833</u>
TOTAL	<b>\$9,581,482</b>

To General and Civic Expenses:

Office Supplies, Postage, Equipment Maintenance, Communications, Continuous Improvement	\$ 240,300
Medical Insurance, Social Security, Unemployment Comp., Workers Comp., Pensions, Accumulated Sick Leave, Heart and Lung Act, Defined Contribution Plan Match, Life and Disability insurance, Vacancy Factor	\$18,754,880
Landfill Transfer	\$879,815
Refunds and Prior Year's Encumbrances	<b>\$ 18,500</b>
Professional Services Expenses, Department Contracts, Trust Payments, City Insurance Package, <b>Unforeseen Contingency</b>	<b>\$ 958,000</b>
Memorial Day Decorations, Fourth of July Celebration, Halloween Parade, Music Fund	\$ 72,900
U.S. Conference of Mayors	\$ 5,269

PA League of Cities Dues, Fine Arts Commission, Downtown Initiative	\$ 86,800
Library	\$ 1,315,934
Debt Service	\$ <u>5,815,200</u>
TOTAL	\$ 28,147,598

Mr. Callahan advised he will be voting no on this tonight. He expressed that he thought about this for the last week, and he had wanted a variety of cuts that did not go through at the final budget meeting. He has tried to weigh the small amount of cuts that he did ask for in proportion to the whole budget. Mr. Callahan acknowledged he had a problem with a few of the line items on here so he will be voting no.

Mr. Evans remarked that he wanted to state again how happy he is to see the final result of this budget. It has been a budget that has taken a long time to put together. It started early in the year and the final piece is here as we get ready to take a final vote tonight. He noted this is something we can all be proud of. Mr. Evans noted that he is happy to talk about it with different members of Block Watches, as well as other Committees. Mr. Evans thanked the Administration for all the hard work they did on this budget and for the Members of Council with the healthy debates on a few different issues. He expressed he does support the budget; it does not have any tax increase, and while holding the line on taxes we were able to do a few things we asked for. There will be a big improvement in the spending on roads. It has been \$600,000 for many years, but to go to \$1 million is quite an increase. Mr. Evans added we made a few different improvements to the downtowns to support the merchants and businesses as well as staying away from any cuts in public safety. He pointed out this is nearly \$4 million cuts in the past few years to bring this to a balanced budget.

David Brong, Business Administrator remarked that the three year score card has about \$2.5 million dollars-worth of revenue enhancements through taxes, fees, other things and the expense reduction and avoidance has been about \$13 million in that three year timeframe.

Mr. Evans mentioned there were significant cuts, and there were a number of ways, steps and policies that were taken. He acknowledged it gets difficult each year when you look at that same budget. They are contracts and things you cannot touch and a number of discretionary items. He remarked the line was held this year with everything else but he was pleased with the creative ways this was put together. Mr. Evans advised this is a nice budget that he will be happy to support tonight.

Mr. Martell remarked that he wanted to echo most of what Mr. Evans stated. Certainly it was a long process and not an easy one with tough decisions to be made, some of which Council was a part of. Mr. Martell noted that the public realizes that costs are going up, but they still want those services. The idea of being able to hold the line on raising taxes and keeping them where they are but, finding ways to continue to be creative and provide those services is satisfying to the public and to him. Mr. Martell is also happy to see some allocations



for downtown with the business studies. He recognizes the hard work that the Administration put in from the top to the bottom and will support this budget.

Mr. Callahan remarked he wanted to reiterate what Mr. Evans and Mr. Martell stated. He spoke to the Mayor a few times the last week, and the Administration did a great job with this budget. It is a good budget, but he does have an issue with a few line items that are not any fault of the Administration. He thinks there are some cuts that he wanted that the rest of Council did not see fit to cut. Mr. Callahan advised his nay vote is no reflection on the job of the Administration.

Voting AYE on Amendment to Bill No. 35-2016: Mr. Waldron, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 6. Voting NAY: Mr. Callahan, 1. The Amendment passed 6-1.

Voting AYE on Bill No. 35-2016 as Amended: Mr. Waldron, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 6. Voting NAY: Mr. Callahan, 1. Bill No. 35 - 2016 now known as Ordinance 2016-35 was adopted on Final Reading.

*B. Bill No. 36 - 2016 - Adopting the 2017 Water Fund Budget*

The Clerk read Bill No. 36 - 2016 - Adopting the 2017 Water Fund Budget, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 36 - 2016 now known as Ordinance 2016-36 was adopted on Final Reading.

*C. Bill No. 37 - 2016 - Adopting the 2017 Sewer Fund Budget*

The Clerk read Bill No. 37 - 2016- Adopting the 2017 Sewer Fund Budget, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 37 - 2016 now known as Ordinance 2016-37 was adopted on Final Reading.

*D. Bill No. 38 - 2016 - Adopting the 2017 Golf Course Enterprise Fund Budget*

The Clerk read Bill No. 38 - 2016 - Adopting the 2017 Golf Course Enterprise Fund Budget, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 38 - 2016 now known as Ordinance 2016-38 was adopted on Final Reading.

*E. Bill No. 39 – 2016 – Adopting the 2017 Liquid Fuels Fund Budget*

The Clerk read Bill No. 39 – 2016 – Adopting the 2017 Liquid Fuels Fund Budget, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 39 – 2016 now known as Ordinance 2016-39 was adopted on Final Reading.

*F. Bill No. 40 – 2016 – Adopting the 2017 Capital Budget for Non-Utilities*

The Clerk read Bill No. 40 – 2016 – Adopting the 2017 Capital Budget for Non-Utilities, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 40 – 2016 now known as Ordinance 2016-40 was adopted on Final Reading.

*G. Bill No. 41 – 2016– Adopting the 2017 Capital Budget for Water Utilities*

The Clerk read Bill No. 41 – 2016 – Adopting the 2017 Capital Budget for Water Utilities, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 41 – 2016 now known as Ordinance 2016-41 was adopted on Final Reading.

*H. Bill No. 42 – 2016 – Adopting the 2017 Capital Budget for Sewer Utilities*

The Clerk read Bill No. 42 – 2016 – Adopting the 2017 Capital Budget for Sewer Utilities, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 42 – 2016 now known as Ordinance 2016-42 was adopted on Final Reading.

*I. Bill No. 43 – 2016 – Adopting the 2017 Community Development Budget*

The Clerk read Bill No. 43 – 2016 – Adopting the 2017 Community Development Budget, on Final Reading.

Mr. Callahan remarked that he will not be voting no on this budget due to some of the concerns he had at the final budget meeting about sending individuals from that department to conferences in Philadelphia and Pittsburgh. He had an amendment to cut a line item for training by \$500 dollars, but was informed the individual was going for some specific training that was required for the City, and he withdrew his amendment. Mr. Callahan added he did

not withdraw the amendment to the Community and Economic Development Department budget because the Director could not name a specific certification they were going for and because of that he will be voting no.

Ms. Negrón-Dipini related she needs to abstain because the Community Action Committee will receive funding from the CDBG funds.

Mr. Martell just wanted a point of clarification and asked if it is just the CDBG we are voting on right now; not the Community and Economic Development budget.

President Reynolds stated that is correct.

Voting AYE: Mr. Waldron, Mr. Colón, Mr. Evans, Mr. Martell, and Mr. Reynolds, 5.  
Voting NAY: Mr. Callahan, 1. Abstain: Ms. Negrón-Dipini, 1. Bill No. 43 - 2016 now known as Ordinance 2016-43 was adopted on Final Reading.

*J. Bill No. 44 - 2016 - Adopting the 2017 9-1-1 Fund Budget*

The Clerk read Bill No. 44 - 2016 - Adopting the 2017 9-1-1 Fund Budget, on Final Reading.

The Clerk read the amendment to Bill No. 44 as follows:

SECTION 1. which reads as follows:

SECTION 2. Appropriations in the sum of Three Million, Four Hundred Thirty-Five Thousand (\$3,435,000) Dollars are hereby made from the 9-1-1 Fund as follows:

To the 9-1-1 Fund:

Personal Services	[\$1,542,873]
Materials and Supplies	13,800
Purchase of Services	[ 1,878,327]
Equipment	<u>0</u>

TOTAL \$3,435,000

Shall be amended to read as follows:

Appropriations in the sum of Three Million, Four Hundred Thirty-Five Thousand (\$3,435,000) Dollars are hereby made from the 9-1-1 Fund as follows:

To the 9-1-1 Fund:

Personal Services	<b>\$1,537,873</b>
Materials and Supplies	13,800
Purchase of Services	<b>1,883,327</b>
Equipment	<u>0</u>

TOTAL \$3,435,000

Voting AYE on Amendment to Bill No. 44-2016: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. The Amendment passed.

Voting AYE on Bill No. 44-2016 as Amended: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Bill No. 44 – 2016 now known as Ordinance 2016-44 was adopted on Final Reading.

K. *Bill No. 45 – 2016 – Adopting the 2017 Tax Rate for All City Purposes*

The Clerk read Bill No. 45 – 2016 – Adopting the 2017 Tax Rate for All City Purposes, on Final Reading.

Voting AYE: Mr. Waldron, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. Voting NAY: Mr. Callahan, 1. Bill No. 45 – 2016 now known as Ordinance 2016-45 was adopted on Final Reading.

9. NEW ORDINANCES

None.

10. RESOLUTIONS

A. *Approving Contract – Preferred EAP*

Ms. Negrón-Dipini and Mr. Callahan sponsored Resolution 2016-235 that authorized a contract with Preferred EAP for Employee Assistance Services.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. The Resolution passed.

B. *Approving Contract – Benchmark Civil Engineering*

Mr. Martell and Mr. Callahan sponsored Resolution 2016-236 that authorized to execute an agreement with Benchmark Civil Engineering Services for traffic signal upgrades at the intersection of Broad Street and Center Street and at Broad Street and Linden Street.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipini, and Mr. Reynolds, 7. The Resolution passed.

C. *Approving Contract – John J. Gallagher, Esq.*

Mr. Callahan and Mr. Colón sponsored Resolution 2016-237 that authorized to execute an agreement with John J. Gallagher, Esq. for water utility counsel.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipiní, and Mr. Reynolds, 7. The Resolution passed.

*Motion – Considering Resolutions 10 D through 10 G as a Group – Certificates of Appropriateness*

Ms. Negrón-Dipiní and Mr. Callahan moved to consider Resolutions 10 D through 10 G as a group.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipiní, and Mr. Reynolds, 7. The Motion passed.

*D. Certificate of Appropriateness – 42 West Market Street*

Mr. Martell and Ms. Negrón-Dipiní sponsored Resolution 2016-238 that granted a Certificate of Appropriateness to replace an existing electrical fixture with a gas lantern at 42 West Market Street

*E. Certificate of Appropriateness – 129 East Market Street*

Mr. Martell and Ms. Negrón-Dipiní sponsored Resolution 2016-239 that granted a Certificate of Appropriateness to replace the existing wooden garage doors with new metal and composite doors at the garage located to the rear of the lot at 129 East Market Street.

*F. Certificate of Appropriateness – 89 - 91 West Church Street*

Mr. Martell and Ms. Negrón-Dipiní sponsored Resolution 2016-240 that granted a Certificate of Appropriateness to replace a portion of sidewalk along 89-91 West Church Street and install a campus identification sign at the Brethren's House entry area.

*G. Certificate of Appropriateness – 405 Center Street*

Mr. Martell and Ms. Negrón-Dipiní sponsored Resolution 2016-241 that granted a Certificate of Appropriateness to replace an existing deck, add fencing and an arbor at 405 Center Street.

Voting AYE on Resolutions 10 D through 10 G: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipiní, and Mr. Reynolds, 7. The Resolutions passed.

*H. Approving Contract – Carroll Engineering Corporation*

Mr. Martell and Mr. Callahan sponsored Resolution 2016-242 that authorized to execute an agreement with Carroll Engineering Corporation for the Monocacy Creek Pedestrian Bridge Replacement.

Voting AYE: Mr. Waldron, Mr. Callahan, Mr. Colón, Mr. Evans, Mr. Martell, Ms. Negrón-Dipiní, and Mr. Reynolds, 7. The Resolution passed.

11. NEW BUSINESS

*Parks and Public Property to Public Works/ Happy Holidays*

President Reynolds stated he would like to bring up to Council members that with the changes made to move the responsibilities for Public Property and Facilities to the Public Works Department anything related to those matters that would come before Council would be referred to the Public Works Committee. Since these matters no longer will be reviewed by the Parks and Public Property Committee he would ask Council Members for their thoughts on whether to change the Parks and Public Property Committee name to Recreation Committee or whether Recreation matters should be merged into another Committee. He added this is not something he would expect thoughts on tonight, but asked Council Members give this some thought over the holidays and get back to him with their suggestions.

Mr. Callahan queried if he could ask a few questions of Ms. Hilgert of Artsquest regarding the Use Permit Agreements for Musikfest that will be discussed at the next Council Meeting.

President Reynolds remarked he could have a conversation after the meeting, and then prior to voting on it on January 3, we can get some additional information as well.

Mr. Martell informed he wanted to recognize Michael Alkhal, Director of Public Works because at the final budget meeting we asked a lot of questions about the New Street repairs and when that would reopen. He remarked Mr. Alkhal came in on his target date of reopening that street. Mr. Martell added the crews did a great job and he wanted to commend them for their work.

*Happy Holidays*

On behalf of City Council, President Reynolds wished everyone a Merry Christmas and a Happy Holiday.

12. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

ATTEST:

City Clerk